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July 6, 2017

Magnolia Grove Monastery Attn: Boi Nghiem 123 Towles Rd. Batesville, MS 38606 <u>boinghiem@plumvillage.org</u> Ph: (662) 578-2077

Re: October 2017 Retreat

Sister Boi,

Thank you for thinking of Holiday Inn, Batesville, MS for your group reservation arriving on October 10, 2017, departing October 15, 2017. We will do our best to provide you with as much information as possible to ensure a great stay.

As per our conversation, we will set up a pre-negotiated rate for your group as follows:

| Rates for 10/10/17 to 10/12/17 and 10/15/17 |                         |
|---|-------------------------|
| Executive King Rooms                        | \$105.00/night plus tax |
| Executive Double Queen Rooms                | \$95.00/night plus tax  |
|   |                         |
| Rates for 10/13/17 and 10/14/17             |                         |
| Executive King Rooms                        | \$300.00/night plus tax |
| Executive Double Queen Rooms                | \$310.00/night plus tax |
|   |                         |

Since we are not holding a block of rooms, please ask those planning on attending the Retreat to make their reservations as soon as possible. When booking, please let your attendees know to ask for the 'Magnolia Grove Monastery Rate'.

Any rooms reserved under the group must be guaranteed by credit card. Any rooms which may need to be cancelled will have a 7 day prior to arrival date cancellation deadline. If they are not cancelled 7 days prior to arrival, they will be charged the first nights rent. To acknowledge your acceptance of these terms, please sign below and return to us by fax and mail. We will set your group up in our system upon receiving the signed contract.

Thank you, Vijay Vaghela Manager

Authorizing Signature

Date